



South Middle School PTA

PTA General Meeting Minutes

October 13, 2020

I. 7:02 PM: Call to Order: Julie Carlucci

- A. Welcome & Introductions
- B. Attendance: Julie Carlucci, Lauren Rogers, Ann Williams, Donna Ekl, Amy Ashcraft, Dr. Jim Morrison, Catherine Olson, Fred Nickl, Janet Iacovelli, Sheri Rosen, Rosann Murray

II. 7:10 PM: Administrative Reports

- A. Secretary's Report: Amy Ashcraft
 - 1. Action Item: Move to approve meeting minutes from May 2020 Meeting: Julie Carlucci moved. Ann Williams seconded. Motion passed.
 - 2. Correspondence: None
- B. Treasurer's Report: Donna Ekl
 - 1. Action Item: Move to approve Audit Report.
 - a) Audit report complete 8/11/2020. Ending checking account balance = \$10,837.52.
 - b) Motion to approve Audit Report: Julie Carlucci moved. Ann Williams seconded. Motion passed.
 - 2. Action Item: Vote to pass 2020-2021 proposed budget.
 - a) Budget is on PTA website.
<https://southpta.files.wordpress.com/2020/09/2020-2021-proposed-budget-south-middle-school.pdf>
 - b) Motion to pass proposed budget: Catherine Olson moved. Julie Carlucci seconded. Motion passed.
 - 3. Monthly Report: July, August, September 2020
 - a) Total Ending Balance (7/31/2020): \$32,035.54
 - b) Total Ending Balance (8/31/2020): \$31,092.25
 - c) Total Ending Balance (9/30/2020): \$28,659.19
 - d) Motion to approve monthly reports: Julie Carlucci moved. Lauren Rogers seconded. Motion passed.
- C. Vice President's Report: Lauren Rogers
 - 1. Nothing to report

D. Principal's Report: Dr Jim Morrison

1. 6th grade coming back today!
 - a) Very excited for this special day
 - b) Kids were excited and a bit scared, but by 2nd or 3rd period, the kids were in the swing of things.
 - c) Lunch was successful - kids washing hands, using dividers
 - (1) Parents could consider having a conversation about the importance of these guidelines, and watch Dr. Morrison's video.
 - d) There will be no leniency on mask wearing - they must be worn all the time, following the guidelines
 - e) There are no negotiations on touching - hugs, high-fives, etc.
 - f) We're asking families to watch what's going on at home
2. Materials pick up went really well
3. Trying to open up/start Clubs
 - a) It will be a slower process than before, and we need to maintain social distance. Clubs will be using Zoom.
 - b) Math Counts Team - starting soon
 - c) Finishing Cross Country season
 - d) Dungeons & Dragons Club has started
 - e) Virtual Variety Show - Info will be in an upcoming Cardinal Corner
 - (1) Drama, band and music teachers are putting this activity together
4. MAP testing - 11/4 and 11/5
5. End of First Quarter - 10/30
6. Picture Day - 1/12/21 & 1/13/21 - it is still tentative
7. 8th Grade Graduation - Tuesday, 6/1/21 @ 7 pm
 - a) Unsure of details at this point
8. Question from Hybrid Q & A
 - a) Is there anything we can do to support clubs?
 - (1) Need to get kids in building first, then start to plan for buses for clubs
 - (2) It is a slow process and needs to be virtual
 - (3) How are clubs started?
 - (a) Students come up with idea
 - (b) Ask teacher to support
 - (c) Figure out day to meet
 - (d) Fill out flyer in office, to be given to Dr. Morrison to approve
9. Readiness results - sent from the State
 - a) South did not complete make up tests
 - b) Some results were partial/none taken
 - c) Results coming home on 10/22 & 10/23. Full remote student results will be mailed home

- E. Teacher Liaison Report: Janet Iacovelli
 - 1. No report
 - 2. Thankful for and supportive of parents - walking right beside them
- F. President's Report: Julie Carlucci
 - 1. PTA activities:
 - a) 6th Grade Orientation: provided a goody bag to everyone, and raffled off South spirit wear
 - b) Back To School Pick ups (x2)
 - c) Food truck for teachers (breakfast during first week)
 - 2. Challenges
 - a) Fulfill programs that we've always done
 - b) Several open spots - hoping people will fill committees once kids are back in school
 - (1) Hope to provide some of the programs to students
 - c) Missing Back To School Chill Out - 6th Grade event
 - d) Postponed 7th Grade event
 - e) No plans yet for Cultural Arts events
 - 3. South PTA was asked for a donation to NW Cook Region of PTAs: \$25
 - a) Used for resources and training throughout the year
 - b) Motion to approve \$25 donation. Julie Carlucci moved. Donna Ekl seconded. Motion passed.
 - (1) Donna to make note to make donation
 - 4. Received an award at the D37 Annual Dinner Meeting
 - a) Participation & Membership
 - b) Will copy and post to PTA website
 - 5. Agenda will be on website along with minutes

III. 7:30 PM: Committee Reports

- A. ABC/25 Liaisons: **OPEN**
- B. ACE IT 25 Liaisons: **OPEN**
- C. Activity Nights:
 - 1. 6th Grade: Lynn Repak
 - 2. 7th Grade: Holly Connors
 - 3. 8th Grade Dance: Mary Zei, **OPEN**
 - a) Working with 6th & 7th liaison to plan something like activity nights
- D. Cultural Arts: Sheri Rosen (Admin), **OPEN (2)**
 - 1. Need some help from parents
 - 2. Something virtual?
 - 3. Sheri will meet w/ parents to brainstorm
 - 4. Any ideas from other schools?
- E. DirectorySpot : Ann Williams
 - 1. Live, but not completely cleaned up
 - 2. Send Ann an email if you're having issues

F. High School Liaisons:

1. Prospect: Jen Strimling (Absent)
2. RM: Catherine Olson
 - a) Start on 10/15: 2 days on, 4 days off
 - b) Planning a Virtual Variety Show
 - c) Marching Band - Friday night shows on football field
3. Last year PTA gave 8th graders lanyards from HS schools

G. Hospitality/Teacher Appreciation: Kim Thoma, Ann Williams

1. Breakfast burrito truck
2. Conference Dinner
 - a) Moved to mid-Nov
 - b) Trying to find safest option - probably a boxed lunch
3. Stock the Break room
 - a) Sending out a Sign Up genius: will be fluid over the next few weeks.
 - b) Stock refrigerator and pantry for teachers
 - c) Drop donation off - TBD location

H. Juvenile Protection - **OPEN**

I. Legislation: Shannon Silverman (Absent)
J. LMC Coordinator: Margaret Zapata (Absent)

K. Membership/Marketing: Catherine Olson

1. Collected dues during spring, as we traditionally do
2. 820 students enrolled this year
3. 549 PTA members: parents, guardians, faculty
 - a) Decrease in enrollment
 - b) Have contacted everyone
 - c) Dr. Morrison to make sure to get information to faculty
4. Explore idea to have same policy as Thomas, or possibly a tiered PTA membership
 - a) Un-bundle yearbooks for a certain level of membership; good for multiple family members. Who wants 2 yearbooks?
 - b) The discussion should start now, to make it a possibility for next year
 - c) This was a topic of discussion with the council a few years ago
 - d) Reformat registration? Contact admin and Thomas to get started

L. Publicity/Social Media - **OPEN**

1. PTA Exec board has been trying to keep it up-to-date

M. Reflections - **OPEN**

1. Council looking for assistance

N. Scholarship Application Reader: Julie Carlucci, **OPEN**

1. Seniors in D214
2. 2 scholarships
3. Donna & Ann are co-chairing

- O. Spirit wear: Kim Siergey-Thoma, Kristin Warnstedt
 - 1. Shop is open
 - 2. Think about holiday gifts!
 - 3. Considering adding more items:
 - a) Masks: Discussion - Will kids mix up masks if they are the same?
Will they have their names on them? Do we want to offer it?
 - b) Mask lanyard
 - (1) PTA Action Item to locate a source
- P. Student Pictures: Lauren Rogers
 - 1. 1/12/21 & 1/13/21
 - 2. Spread over 2 days
- Q. Sunshine: Lynn Repak / **OPEN**
- R. Technology/Website Coordinator: **OPEN**
- S. Volunteer Coordinator: **OPEN**
- T. Yearbook: **OPEN** / Catherine Olson
 - 1. Reached out to the yearbook company regarding required deposit. Was able to push off big deposit for some time
 - 2. Committed to yearbook, not sure what it will look like
 - 3. What to do for activities
 - a) Smaller yearbook?
 - b) Bigger pictures?
 - 4. Should we go forward with the same format?
 - a) Half of yearbook is typically clubs and activities
 - 5. Can we reach out to staff leaders of clubs to ask for pictures?
 - 6. Can we ask for more parent pictures?
 - 7. Are there staff members willing to help?
 - a) Dr. Morrison just put a request out to staff
 - 8. Can we ask Adam Harris for help?

IV. 7:40 PM: New Business

- A. Cardinal Corner - this Friday, 10/16
 - 1. Membership
 - a) Parents are wary of signing up because of uncertainty about yearbook
 - b) Reiterate Access to Directory Spot
 - 2. Spirit Wear
- B. Mrs. Iacovelli - students created new names 'Zoomies' & 'Roomies'
- C. Upcoming meetings:
 - 1. Tues, 11/10/2020 @ 7 pm
 - 2. Tues, 1/12/2021 @ 7 pm
 - 3. Tues, 3/9/2021 @ 7 pm
 - 4. Tues, 5/11/2021 @ 7 pm

5. PTA meetings will always offer Zoom for this school year
6. Continue to monitor attendance of in-person meetings, and will decide if that delivery mode will continue

V. 7:56 PM: Adjournment

- A. Motion to Adjourn: Julie Carlucci moved. Lauren seconded. Motion passed
- B. Open discussion:
 1. Is there a refund policy in place for PTA membership?
 - a) Need something formal, that outlines what is refundable and what is not
 - b) Council statement: Rosann Murray
 - (1) Overpayment - roll second payment in to donation
 - (2) After a certain date -
 - c) Question arose about refund if student is withdrawn from school

Secretary: Amy Ashcraft

Reviewed by President on: 10/19/2020

Approved by General Membership on:

Resources:

District 25 Website: <http://www.sd25.org/>

South Middle School Website: <http://www.sd25.org/south>

South PTA Website: <https://southpta.org>

Northwest Cook Region District 37 Website: <http://www.ilpta-d37.org/>

Illinois PTA Website: <http://www.illinoispta.org>

National PTA Reflections Information: <http://www.pta.org/Reflections>