



## South Middle School PTA

### General Meeting Minutes

January 22, 2020

1. 9:33am Call to Order: Catherine Olson
  - a. Welcome & Introductions
  - b. Attendance: Catherine Olson, Julie Carlucci, Lauren Rogers, Mary DeMaria, Kim Thoma, Dr. Jim Morrison, Sheri Rosen, Steve Perkins, Jen Strimling (remote)
2. 9:40am Administrative Reports
  - a. Secretary's Report: Lauren Rogers
3. Action Item: Motion to approve the minutes from November 2019 meeting— Julie Carlucci moved, Kim Thoma seconded. Motion passed.
  - i. Correspondence: Thank you cards read from staff for staff treat in December
  - b. Treasurer's Report: Maja Czapulonis (ABSENT)
    - i. Monthly Report--November/December
      1. About \$4,000 on hand
      2. About \$9,300 savings
      3. See attached report (Sept-Dec 2019)
  - c. Vice President's Report: Jen Strimling
    - i. Review committee for updating Procedure Guide scheduled to meet January 29th
    - ii. Procedure Guide sent out to all committee chairs: please take a look at it and reply with any changes/questions. Due Monday 1/27/2020.
  - d. Principal's Report: Dr. Morrison
    - i. Dr. Morrison is leaving for a trip to Japan, with another TMS administrator, in preparation for exchange program; will occur beginning of February for 2 weeks (2/4 thru 2/18).
      1. Thanks for food for staff in December.
      2. Girls volleyball in season. Also, wrestling (who received new mats for practice only) has a team consisting of 50 boys and girls.
      3. Transition from 5th to 6th grade has begun, which includes visits to SMS. Teachers and current students are getting ready for next

year including electives. 5th graders scheduled to visit (tentatively):

- a. April 14- Parent coffee
  - b. April 15- Westgate/Dryden
  - c. April 16- Windsor/Olive 5th grade
4. IL assessment for readiness (IAR) will occur mid-March, definitely before spring break.
  5. May is final MAP testing.
  6. Parent-Teacher Conferences will be Feb 13-14, letters sent out Jan 27th from team leaders.
  7. Clubs: Ski Club 1st trip on Dec 20, 2019, was a success.
  8. Mid-quarter pep assembly last Friday.
  9. Some funds haven't been spent this year (such as LMC and student assistance). Catherine will make contact.
- ii. Additional reports from Associate Principals Sheri Rosen and Steve Perkins.
    1. Cultural arts programs are presented to teams, such as bullying/drugs. Target certain grade levels?
    2. April 17th— WWII day (\$1500). Just 8th grade.
    3. May 21— Mr Nicky. 6th Grade only.
    4. Taco bar dinner (from Senor Pollo, near Tony's) was decided for Feb. conferences to be sponsored by PTA.
- e. Teacher Liaison Report: Janet Iacovelli (ABSENT)
    - i. Appreciate all generous food, feel appreciated.
    - ii. What can staff do for PTA? Please let us know.
  - f. President's Report: Catherine Olson
    - i. Open Committees: Juvenile Protection, Legislation, RMHS liaison, Reflections, School Board Representative, Volunteer Coordinator.
    - ii. Encourage students to enter AHCPTA's Summer U voucher contest by Jan. 31. Details on our website and Facebook pages.
      1. Mary DeMaria: All K-7th grade students are encouraged to finish statement "Keep calm and....." for T-shirt. 1 student/2 grade levels will win and receive free Summer U voucher (4 students, \$250 each. 1 overall winner's design will be made into T-Shirt). Profits from the sale of shirts go into council funds.
      2. Suggest advertising on school announcements to increase participation.
    - iii. Incoming 6th grade events: Parent coffees and May orientation night with live spiritwear sales.

- iv. Box Tops
  - 1. Scan your receipts for box tops, but continue to collect paper box tops as well. The next submission is due at the end of February.
- 4. 9:58am Committee Reports
  - a. ABC/25 Liaisons: Heidi Walczak (ABSENT)
  - b. Ace It 25 Liaisons: Defunct
  - c. Activity Nights:
    - i. 6<sup>th</sup> Grade (Complete): Gina Hammond (ABSENT), Preethi D’Souza (ABSENT)--9/27/19
    - ii. 7<sup>th</sup> Grade (Complete): Nicole Escobedo (ABSENT), Tracy Petrusonis--10/4/19
    - iii. 8<sup>th</sup> Grade Dance--Friday, May 29<sup>th</sup> at 7-9pm at South: Ruth Miller (ABSENT), Effie Bevacqua (ABSENT), Aoy Martschenko (ABSENT). Volunteer survey going out this week. Committee chairs will meet next week with a full committee meeting shortly after that. Dr. Morrison would like to be on the committee and all communications (but will be in Japan Feb. 3- 14). Start committee meetings next week.
  - d. Back to School Chill Out (Complete): Catherine Olson
  - e. Cultural Arts: Sheri Rosen (Admin), Kim Buck (ABSENT), Dolores Georg (ABSENT)
    - i. Revolutionary War days held Nov. 1.
    - ii. “Angst” viewing on Nov. 18.
    - iii. 2nd semester suggestions in review with staff.
      - 1. WWII presentation recommended by 8th grade staff.
      - 2. No drugs/bullying --DEA Officer recommended by OMNI (link with FLOCK work).
      - 3. Joey FineRhyme--STEAM presenter, focusing on environment and what we can do to make a difference. Ties in with science curriculum. Is he still available? Maybe book him for next year?
      - 4. Alcohol or Marijuana Education by Robert Crown
    - iv. Daniel Nicky world history-- 6th grade, May 21
  - f. DirectorySpot: Ann Williams (ABSENT)
  - g. High School Liaisons
    - i. Prospect High School: Donna Ekl (ABSENT)
      - 1. D214 is starting a lacrosse program that will begin in the 2020-2021 school year for boys and girls.
      - 2. D214 is one of 34 school districts across the country to be named to the “Districts of Distinction” list by District Administration magazine.
      - 3. March 18 at 7:00pm-- Middle School Band Festival

4. 8th Grade Band Meeting, Tuesday, Apr 14, 2020 from 7:00pm - 8:30pm at Prospect High School - Band Room 153
  - ii. Rolling Meadows High School: OPEN
    1. Find out information for RMHS, especially band programs
    2. This year's student musical is "Shrek."
- h. Hospitality/Teacher Appreciation: Kim Thoma, Ann Williams (ABSENT)
  - i. Holiday staff treats on December 19
  - ii. Spring conference dinner--February 13 4:20-5:30pm. Taco bar will be served. Will need volunteers. Maybe suggest high school students for service hours. SignUp Genius request form will include salads and desserts.
- i. Juvenile Protection- OPEN
- j. Legislation: OPEN
- k. LMC Coordinator: Margaret Zapata (ABSENT)
  - i. Book fair (Complete)
  - ii. Feb. 20-21--6th grade Rebecca Caudill reading parties
  - iii. 8th grade career event dates TBD, end of year
  - iv. No concerns about number of parent volunteers
- l. Membership/Marketing: Holly Connors (ABSENT)
  - i. Current membership numbers report and plans for recruitment  
Community members: 5; Staff members: 62; Family members: 520 (we have about 766 families and 847 students)
  - ii. We are targeting our incoming 6th grade families for our membership drive. Focused on getting flyers to each 5th grade celebration, created the SMS 2023 Facebook page, and are directing those members to the SMS PTA page.
  - iii. Still working to have our Twitter account back in our name (SouthPTA vs. South\_PTA).
  - iv. Will remind and advise that our membership includes a yearbook, and NO fundraising!!
- m. Publicity/Social Media: Nicole Escobedo (ABSENT)
- n. Staff/Volunteer Recognition: Combined with Sunshine Committee
- o. Reflections: OPEN
- p. Scholarship Application Reader: Julie Carlucci and Dolores Georg (ABSENT)
  - i. High school applications due Feb 23. In hands of readers by spring break.  
Sponsored by Arlington Heights Council of PTAs.
- q. School Board Representative: OPEN
- r. Spiritwear: Kim Thoma, Kristin Warnstedt (ABSENT)
  - i. Spring sale is live.

- ii. Getting ready to pick spring line. Will be ready for 6th grade nights (parents/kids night); need volunteers to volunteer at table. Will have free shipping to school for pre-sales, free delivery to elementary school if ordered that evening. Request more tables/split display. Need more payment iPads. Possible to arrive earlier in the evening to shop?
- s. Student Pictures: Lauren Rogers
  - i. 8th grade grad pictures: Tuesday, February 11. More info will come from photography company (Color Portraits).
  - ii. Will send out a volunteer signup in upcoming weeks.
- t. Sunshine: Lynn Repak (ABSENT)
  - i. Continue to send updates for cards for new families. 4 new families received baskets (newly enrolled between Sept-December)
  - ii. Update on any teacher events-- maternity? Leave of absence? Need any encouragement, etc.?
- u. Technology/Website Coordinator: Nicole Escobedo (ABSENT)
- v. Volunteer Coordinator: OPEN
- w. Yearbook: Bretta Hammerstrom
  - i. Sales begin after spring break, targeted to students who will NOT receive one. Will work with homebase teachers to send out communications. Bulk of families have already ordered yearbooks
- 5. 10:37am New Business
  - a. Elect Nominating Committee: 2 Exec Board, 1 General, 2 Alternates
    - i. Their job is to find new officers.
    - ii. Nominating Committee is made up of: Kim Thoma (Windsor) and Lauren Rogers (Westgate). Jen Strimling work on recruiting a Dryden parent. Mary DeMaria is an alternate.
- 6. 10:47am Meeting was adjourned by Catherine Olson, SMS PTA President

Secretary: Lauren Rogers

Reviewed by President on:

Approved by General Membership on:

#### Upcoming PTA Meetings

Wednesday, March 18th, 2020, 7 pm

Tuesday, May 19th, 2020, 7 pm

#### Resources

District 25 Website: <http://www.sd25.org/>  
South Middle School Website: <http://www.sd25.org/south>  
South PTA Website: <https://southpta.org>  
Northwest Cook Region District 37 Website: <http://www.ilpta-d37.org/>  
Illinois PTA Website: <http://www.illinoispta.org>  
National PTA Reflections Information: <http://www.pta.org/Reflections>